

Hon. Richard A. Jones

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT SEATTLE

CURTIS ROOKAIRD,

Plaintiff(s),

v.

BNSF RAILWAY COMPANY,

Defendant(s).

No. C14-176 RAJ

STANDING ORDER FOR
CIVIL CASES ASSIGNED TO
JUDGE RICHARD A. JONES

(Last Revised April 10, 2018)

**READ THIS ORDER CAREFULLY.
IT CONTROLS THIS CASE AND DIFFERS
IN SOME RESPECTS FROM THE LOCAL RULES.**

Failure to comply with this Order may result in sanctions. Filings not in compliance with this Order may be stricken. The Local Rules and Federal Rules of Civil Procedure control any issue not specifically addressed in this Order. The Court thanks counsel and the parties for their anticipated cooperation. Counsel are advised to check the Court's procedures regularly, as they are subject to change.

This case has been assigned to Judge Richard A. Jones. To secure the just, speedy, and inexpensive determination of this action, counsel are ordered to familiarize themselves with the Federal Rules of Civil Procedure ("Fed. R. Civ. P.") and the Local Rules ("L.R.") of the Western District of Washington.

- 1 **1. Mandatory Courtesy Copies for Chambers:** Mandatory courtesy copies are
2 required for **ALL** e-filed motions, responses, replies, and surreplies, and all
3 supporting documentation relating to motions, responses, replies, and
4 surreplies, regardless of page length.
- 5 **2. Proposed Orders:** Pursuant to this District's Electronic Filing Procedures
6 for Civil and Criminal Cases, for all motions a proposed order shall be
7 attached as a Word-compatible file to an email sent to
8 jonesorders@wawd.uscourts.gov.
- 9 **3. Temporary Restraining Orders and Injunctions:** Parties seeking
10 emergency or provisional relief must comply with Fed. R. Civ. P. 65 and
11 L.R. 65.
- 12 **4. Meet and Confer Requirement:** For all cases, except applications for
13 temporary restraining orders, counsel contemplating the filing of any motion
14 shall first contact opposing counsel to discuss *thoroughly*, preferably in
15 person, the *substance* of the contemplated motion *and any potential*
16 *resolution*. The Court construes this requirement strictly. Half-hearted
17 attempts at compliance with this rule will not satisfy counsel's obligation.
18 The parties must discuss the substantive grounds for the motion and attempt
19 to reach an accord that would eliminate the need for the motion. The Court
20 strongly emphasizes that discussions of the substance of contemplated
21 motions are to take place, if at all possible, in person. *All* motions must
22 include a declaration by counsel briefly describing the parties' discussion and
23 attempt to eliminate the need for the motion and the date of such discussion.
24 Filings not in compliance with this rule may be stricken.

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5. **Applications to Seal Documents:** It is the Court, not the parties, that determines whether a document can be filed under seal. The Court will only permit filings under seal if the party seeking to seal the information demonstrates why the public’s traditional right of access to court documents and the public policies favoring disclosure are outweighed by good cause (if the motion is not case-dispositive) or compelling reasons (if the motion is case-dispositive or the information is included in the operative complaint) that support keeping the information under seal. The fact that a party has designated a particular document “Confidential” is not sufficient to convince the Court that good cause or compelling reasons exist to seal that document.

6. **Attorney's Fees Motions:** All motions seeking attorney's fees must be accompanied by an appropriate declaration that attaches all relevant timesheets and costs.

7. **Legal Citations:** All motions, oppositions, and replies must be supported by relevant legal authority. Citations should be in Blue Book format and must be included in the body of the briefing – the Court does not allow citations in footnotes or endnotes.

8. **Searchable PDFs:** All documents filed electronically must be submitted in PDF format to permit text searches and to facilitate transmission and retrieval. Before these documents are electronically filed, the CM/ECF User shall convert the documents to PDF format. These documents may not be scanned.

DATED: March 11, 2019.


The Honorable Richard A. Jones
United States District Judge